

# Behaviour Policy

## Parent, Student & Darul Arqam

### Behaviour Policy Agreement



At Darul Arqam Educational Trust we believe that madrassah is a partnership between the student, the parents/guardians and Darul Arqam (DA). With this cooperation we feel our children can excel and be successful in their education and the most true versions of the representations of our faith. **To enable our children to thrive in madrassah and for DA to take responsibility for an aspect of your child's education we require a series of commitments from yourselves to allow development and progress:**

- 1) All parents provide an Islamic, stable and safe environment at home, teaching the children the basic etiquette of interacting with others. Indeed parents are the first Madrassah and we expect Islam to be reflected in the home.
- 2) Ensuring children attend on time and with the correct dress and equipment. This includes Topis, Jubbah, hair covered, no jewelry (including rings, chains, bracelets etc.) Also haircuts must be in accordance with the sacred law.
- 3) Personal cleanliness of the children making sure they attend class in clean uniform clothing and pleasant odour.
- 4) Looking after the premises and not writing on or damaging the property of others including DA and other students.
- 5) Teachers and parents should all work together in order to ensure the highest level of education for our children. By :
  - i. Attending daily with absences only during times of emergencies.
  - ii. Students must revise Sabaq, lesson, Duas at home prior to coming to class.
  - iii. The hours of class time is not to learn the work but rather to review, refresh and then immediately present the home work once the students turn to see the teacher arrives.
  - iv. Each child's progress to be monitored by signing the progress sheets as topics are completed and the diary weekly.
  - v. Ensuring that the correct amount of Dhor has been prepared, children's diaries are signed every day.
  - vi. That the child spends time at home daily.

vii. The student listens to 'QuranExplorer.com' before learning sabaq.

\*Rude behaviour will not be tolerated, and we remind parents to set an example to the children.

viii. Parent/Guardians are not to approach the teacher directly under any circumstances and must contact the office for a meeting with the Venerated Shaikh and the teacher. Any abuse – verbal or otherwise, to our Molanas /Appas /Staff / Volunteers will not be tolerated and will be reported to the relevant authorities.

ix. To respect the decision of DA and the teacher as in your child's best interests.

x. Implementing what is learnt from class including Dua'as, Salat and Sunnahs practically. THIS IS THE MOST EASIEST & REWARDING METHOD TO LEARN. Support from parents out of hours must be provided, daily time in Madrassah is not sufficient.

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#### **Madrassah Disciplinary Procedure:**

- 1) The student will be issued with a Verbal Warning
  - 2) 2nd warning will entail After Madrassah Detention (10 minutes) same day
  - 3) 3<sup>rd</sup> warning After Madrassah Detention (30 minutes) following Thursday
  - 4) Parents will be called in to speak about their Childs' behaviour/progress
  - 5) The child will be issued with a Suspension
  - 6) Last resort, the child will be Excluded from the institute
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