



Darul Arqam Educational Trust
Registered Charity No. 1092608

15 to 1 Quran Madressah Handbook

**Preparing the Next Generation for Moral, Spiritual,
Academic and Physical Excellence**

Tel: **0116 319 1984** – Text : **07528 084 809**
Web: **datrust.org** - E-mail: **info@datrust.org**
Darul Arqam Educational Trust, 16 Thurmaston Lane, Leicester, LE5 0TE

Darul Arqam Educational Trust

Registered Charity No. 1092608



In the name of Allah the Compassionate the Merciful

Introduction to Darul Arqam

Darul Arqam is a registered educational organization which was set up in 1998 with the aim to provide the Muslim community with social, cultural and educational activities to create a sense of identity, moral responsibility, self reliance, community spirit and to empower alienated groups to play a meaningful participation in a multicultural society.

With a dynamic team of diverse members along with affiliations with many local and international organizations, Darul Arqam endeavours to deliver seminars, courses, events and intensives; open to all, to convey the true nature of the legacy of this beautiful Deen.

In addition, with highly qualified teachers who have been classically trained in the Muslim heart lands, having had the honour to receive tutelage of the Sacred Islamic Sciences from some of the most prominent Ulema with great academic and spiritual merit along with isnad in the classical disciplines; Darul Arqam caters for the educational needs for the Muslim community. Currently, Darul Arqam runs a series of courses of the various Islamic Disciplines, all taught through the medium of the English Language, for Men, Women and Children.





CONTENTS

The 15-to-1 Madrassah

The Texts that will be taught

The Syllabus

Time Table

Disciplinary Procedure

Absences

Cost

Methods of payment

Additional Information



Darul Arqam Educational Trust

Registered Charity No. 1092608



15 to 1 Quran Madressah

A Quranic and Islamic studies course which aims to instil a love of the book of Allah and Islam by emphasizing self reformation and seeking to gain praiseworthy characteristics of the Prophet (upon whom be peace). The subjects taught include history of the Prophets continuing to the end of the rightly guided caliphs, Islamic beliefs in a subtle and interactive way, good manners and morals (*aqhlaaq*) and how to perform bodily aspects of worship (*fiqh*). There will also be a period set aside where children will be encouraged to recite litanies from the Prophetic Sunnah and recite salutations upon the Prophet (upon whom be peace).

The syllabus that will be utilised during the course of the '15 to 1 Quran School'.

Ahsan al-Qawi'd أحسن القواعد . Once students have demonstrated a level of proficiency using this primary text and completed it students will move on to the Quran itself. The method adopted by the أحسن القواعد is a famous system used to teach the reading of Arabic to children and other books such as القواعد البغدادية al-Qai'da al-Baghdadiyah, which are used in the Middle East, also adopt the same system. Use will be made also of flipcharts, flash cards and videos enabling recognition of the words in the initial, medial and final forms. Beginners Tajweed will also be taught. Memorisation of du'as and litanies will also take place in this period.

The syllabus that will be employed will be the Islamic Curriculum developed by An Nasihah Publication, UK. The volume that will be utilised will be according to age and aptitude. While the books mentioned will be used we hope to also use instructional stories taken direct from the Arabic sources, appreciating that stories hold a captivating power which instructions do not. Part of the Quranic paradigm of 'Ahsan al-Qisas' أحسن القصص is that instruction to higher ideals be both direct and subtle.

History (Tareekh التاريخ) will be taught starting with stories concerning the Prophets (upon whom be peace), rightly guided caliphs (may Allah be pleased with them all) and concluding with the Crusades, Salah al-Deen, Andalusia (Muslim Spain), The Zanghids, and rise and demise of the Ottomans. The emphasis will be on drawing of lessons from their lives and times not merely recalling important dates and events.

Multimedia sources will also be used in the various subjects subject to time and relevance. A teaching assistant will also be available across multiple classes.

Jurisprudence (Fiqh, الفقه) will be taught basic Fiqh using both the books, charts and demonstrations.

Once a week there will also be activities and discussion time.

There will be assemblies every two months and other changes which will enhance the 15 to 1 madressah.

The Timetable :

TIMES	MON	TUES	WENS	THURS	FRI
45 mins	QURAN STUDIES	QURAN STUDIES	QURAN STUDIES	QURAN STUDIES	DUAS & SURAH
25 mins	FIQH (COURSEBOOK)	ADAB/ AQHLAAQ (HADITH) (COURSEBOOK)	HISTORY (COURSEBOOK)	SEERAH (COURSEBOOK)	TARBIYAH ACTIVITY
15 mins	FIQH (WORKBOOK)	ADAB/ AQHLAAQ (WORKBOOK) (HADITH)	HISTORY (WORKBOOK)	SEERAH (WORKBOOK)	TARBIYAH ACTIVITY
5 mins	DHIKR & SALAT ALA AL-NABI	DHIKR & SALAT ALA AL-NABI	DHIKR & SALAT ALA AL-NABI	DHIKR & SALAT ALA AL-NABI	DHIKR & SALAT ALA AL-NABI

Children's Courses

Darul Arqam Educational Trust

Registered Charity No. 1092608



Entrance Requirements

The course will be open to children from the age of five and no previous Islamic studies is assumed.

Duration

Lessons will take place five days a week with two groups each for the boys and girls for a duration of 1 hour and 30 mins. The two time-slots available are 4.30 till 6pm and the second time-slot of 6.10pm till 7.40pm. Male and female teachers present for both groups of days. The class sizes will be set at 15 children. Holidays will be offered during the periods of summer holidays and all important Islamic religious days. It is imperative that holidays are not taken outside of the demarcated holiday period.

Course Fees

The cost per student is £ 420 per year or this can be spread out over the 12 months for payments of £ 35 per month, or alternatively £ 42 over 10 months.



Darul Arqam Educational Trust

Registered Charity No. 1092608



Coursebook	C 1	C 2	C 3	C 4
Guide Age Range:	5 - 6yrs	7 -8yrs	8 - 9yrs	9 - 10yrs
Fiqh	<p>Basic Introduction to Five Pillars of Islam</p> <p>Shahdah, Salah, Zakah, sawm & Hadjj</p> <p>Introduction to Taharah</p> <p>Method of Wudu</p>	<p>Methods of Staying Clean: Istinja, Wudu and Ghusl.</p> <p>Wudu' in Detail: Faraid, Sunan, Mustahabab, Makruh and Nawqid</p> <p>Brief Introduction to Tayammum</p> <p>Method of salah for Boys and Girls</p>	<p>Keywords</p> <p>Types of Najasah</p> <p>Ghusl: Faraid, Sunan, and Method</p> <p>Rakat of salah Conditions of salah</p> <p>Nawaqid of sunnah</p> <p>Method of salat</p> <p>salatul Witr</p> <p>salatul Musafir</p> <p>salatul Mareedh</p>	<p>Masah 'Alal Khuffayn</p> <p>Masah on Wounds</p> <p>Wajibat of Salah</p> <p>Sajdah as-Sahw</p> <p>Sawm Tarawih</p>



Darul Arqam Educational Trust

Registered Charity No. 1092608



C 5	C 6 Boys	C 6 Girls	C 7	C 8
10 - 11yrs	11 - 12yrs	11 - 12yrs	12 - 13yrs	13 - 14yrs
Miscellaneous Points of Wudu Tayammum in Detail Sunan of salah Forbidden and Disliked Times of salah salah of a Masbuq Qadah salah Eid salah Hajj and 'Umrah Ziyarah	Types of Water Impurities and Cleaning Methods Maturity in Boys Wajib Acts of Salah Masail of Being an Imam Jana'iz: Method of Ghul for the Deceased, Shrouding and Burial Jumu'ah salah Adhan and Iqamah	Types of Water Impurities and Cleaning Methods Maturity in Girls Masail of Haydh Nifas and Istihadah Wajib Acts of Salah Jana'iz: Method of Ghul for the Deceased, Shrouding and Burial	Musthabbat and Makruh of salah Sutra Sajdah Tilawah Taharri, Qasr salah, salatul mareedh and Mazhur , Salah Kusuf /Khusuf Zakah, Inheritance I'tikaf, Laylatul Qadr Halal Foods, Cross Contamination, List of halal and Haram animals, Seafood, Udhiyah	Nafi salah, Khushu', salah with Jama'ah Nikah: Choosing a Spouse, Relations Before Marriage List of Maharim, Mahr, Wallmah Talaq: Different Types of Talaq, 'Iddah Buyu Ijarah, Riba and Gambling Taqld: Different Schools of Fiqh, References from ahadith



Darul Arqam Educational Trust

Registered Charity No. 1092608

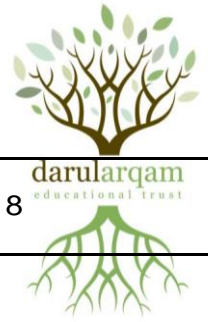


Coursebook	C 1	C 2	C 3	C 4
Guide Age Range:	5 - 6yrs	7 -8yrs	8 - 9yrs	9 - 10yrs
Sirah	Childhood of Our Beloved Messenger Muhammad His Youth. Marriage to Khadijah The Children of our Beloved Messenger	In the Cave of Hira The First Revelation The First Believers Open Call to Islam Persecutions Faced by Muslims	Migration to Abyssinia, Two Great Warriors Accept Islam, A Different way, The Boycott The Year of Sadness The Journey to Ta'if Inviting the Arab Tribes Al-Isra' and al-Mi'raj	The Pledge at 'Aqabah, Hijrah Journey, Arrival in Madinah Munawwarah Treaties with the Jews, The Hypocrites Battles of Badr, Uhud & Ahzab
Tarikh	Adam (AS) Nuh (AS)	Hud (AS) Salih (AS)	Ibrahim (AS) Isma'il (AS) Ishaq (AS)	Ya'qu (AS) Yusuf (AS)



Darul Arqam Educational Trust

Registered Charity No. 1092608



C 5	C 6 Boys	C 6 Girls	C 7	C 8
10 - 11yrs	11 - 12yrs	11 - 12yrs	12 - 13yrs	13 - 14yrs
Treaty of Hudaibiyah, Bay'ah ar-Rijwan, The Message of Islam Spreads, 'Umratul Qa'a	Shama'il Abu Bakr (RA) His Life and Work	Shama'il Abu Bakr (RA) His Life and Work	Shama'il Umar (RA) His Life and Work	Shama'il Uthman (RA) Ali (RA) Their Life and Work
Conquest of Makkah, The Battle of Hunain, The March to Tabuk The Farewell Pilgrimage, The Messenger Leaves the World	The Mothers of the Believers	The Mothers of the Believers(Raa)		
Musa (AS) Isa (AS)	Dawud (AS) Sulayman (AS) Yunus (AS) Introduction to Islamic History The Umayyads	Zakariyya (AS) Yahya (AS) The Abbasids	Ayyub(AS) Andalusia (Muslim Spain) The Crusades The Ottomans	



Darul Arqam Educational Trust

Registered Charity No. 1092608



Coursebook	C 1	C 2	C 3	C 4
Guide Age Range:	5 - 6yrs	7 -8yrs	8 - 9yrs	9 - 10yrs
Akhlaq	Respect Cleanliness Politeness in Speech Smiling Starting from the Right Hand Side	Keeping Promises Being Thankful Spreading Salam Helping in Good Things Kindness to Animals	Thinking Good of Others Sharing Kindness to Parents Speaking the Truth Saying a Good Word	Trust Seeking Permission Before Entering Removing Harm from the Road Being a Good Neighbour
Adab	Ādab of: Eating Drinking Sleeping, Waking up Using the Washroom	Ādab of: Greeting Entering a House Speaking Sneezing Yawning	Ādab of: Travelling Studying Qur'an Walking Masjid	Ādab of: Du'a' Dressing Guests & Hosts Sitting in a Gathering Istinja



Darul Arqam Educational Trust

Registered Charity No. 1092608



C 5	C 6 Boys	C 6 Girls	C 7	C 8
10 - 11yrs	11 - 12yrs	11 - 12yrs	12 - 13yrs	13 - 14yrs
Asking Advice (Mashwarah) Patience Ties of Kinship Exchanging Gifts and Honouring the Guest Virtues of Dhikr	Oppression and Bullying Envy Ghjbah Pride Following the Sunnah	Oppression and Bullying Envy Ghjbah Pride Following the Sunnah	Spreading Rumours Value of Time Virtues of Knowledge Benefits of Durud and Salawat	Shortness of this Life Taqwa Tawakkul Tawbah Modesty in Gaze
Ādab of: Ghusl Social Interaction Writing Siwak Visiting the Sick	Ādab of: Moderation in Expenditure Importance of a Woman in Society Adhan Iddayn Jumu'ah Personal Hygiene	Ādab of: Adhan Modesty in Dress Moderation in Expenditure Importance of a Woman in Society Personal Hygiene	5 Branches of Faith: Mu'asharat; Social Manners Taking Oaths, Answering Questions, Using a Mobile Phone and the Internet. Walking with Elders Beginning from the Right when Serving Informing Dependents of one's Whereabouts Interaction with non-Muslims, Condolences	Mu'amalat: Debate and Discussions Nikah, Transactions Ādab for the Seller Ādab for the Buyer General Ādab of Shopping





Disciplinary Policy Aims & Expectations

1.1 It is the aim of Darul Arqam that every member of the madrassah community feels valued and respected, both parents and children, and that each person is treated fairly and well. We are a caring community, whose values are built on mutual trust and respect for all. Darul Arqam's behaviour policy is designed to support the way in which all members of the school work together in a supportive way. It aims to promote an environment where everyone feels happy, safe and secure.

1.2 The school has a number of rules, but our behaviour policy is ***not*** primarily concerned with rule enforcement. It is a means of promoting good relationships, so that people can work together with the common purpose of helping everyone to learn. The policy supports the school community in aiming to allow everyone to work together in an effective and considerate way.

1.3 The school expects every member of the school community to behave in a considerate way towards each other. Fighting, arguing, swearing, bullying, aggressive behaviour, abusive language, impudent behavior, backbiting, causing dissention or teasing and picking on will not be tolerated towards teachers, staff nor students. We also expect students to treat the premises and equipment with due care and concern which includes placing rubbish in its appropriate place and shoes to be placed on the racks provided.

1.4 We treat all children fairly and apply this behaviour policy in a consistent way.

1.5 This policy aims to help children grow in a safe and secure environment, and to become positive, responsible and increasingly independent members of the Darul Arqam community.

1.6 The school rewards good behaviour, as it believes that this will develop an ethos of kindness and cooperation. It is designed to promote good behaviour, not merely deter bad behaviour.

1.7 Parents are requested to show an active interest in the Islamic and spiritual development of their children. We emphasize that the education and spiritual development of the child is a joint effort between the madrassah and the parents.

1.8 Students should set an example of cleanliness, orderliness, high morals and piety.

1.9 The following procedures will take place for unacceptable behaviour which also includes a failure to hand in homework or assignments set.

1. The student will be given warnings.
2. The student will be given detention for up to an hour which will be notified to the teacher a day before being executed.
3. Parents will be called in to discuss the progress of the child.
4. If the behaviour persists the student will be suspended from the Quran School.
5. Finally the student will be expelled though we hope this step will not take place.

Failure to comply with any of the numbered procedures mentioned above will result in the next available procedure being enforced until the last available procedure is enacted – i.e. expulsion.

1.10 Parents are advised to wait in the foyer or passage area until the student has been granted permission to leave the class. Parents are advised that due to the nature of the class they should expect slight delays and we request parents to be patient.

1.11 We have taken the liberty to enclose the etiquettes of a student of knowledge which parents may find useful and to explain some of the points to the children.



Darul Arqam Educational Trust

Registered Charity No. 1092608



Absences

In circumstances of extended absences of more than a week you are advised to email DA the full details. Although we will try to accommodate we must emphasize that attendance is imperative and excessive absences may lead to expulsion. In the event of a short term emergency absence please contact us either by phone or text message.

Tel: **0116 310 1984** / Text : **07528 084 809**

Web: **datrust.org**

E-mail: **info@datrust.org**

Darul Arqam Educational Trust, 16 Thurmaston Lane, Leicester, LE5 0TE

Cost

The 15 to 1 Madressah costs £35 per month and we require a minimum of a 3 month commitment. Payment is also expected during the holiday period. The cost per student is £ 420 per year or this can be spread out over the 12 months for payments of £ 35 per month, or alternatively £ 42 over 10 months.

Methods of payment

We would prefer you can pay by Online Transfer as this would render administration duties easy for the both yourselves and us. Our bank details are :

Darul Arqam Educational Trust
Sort Code : 20 – 50 – 21
A / C No : 60665908

Please place as a reference : '15-1(CHILDS FIRST NAME, CHILDS SURNAME)' .

Standing Order forms are available from the office if you do not have online or telephone banking.

Assessments

The Students will be tested annually once during the end of the year in the form of an exam. However due to the small class sizes the children will be in a constant form of verbal assessment. And at the end of the year we will provide you with an annual report card of your child's performance and progression. An example of the Report card is on the next page.

Dress Code

There is no formal uniform or dress code, but we do encourage children to dress in Islamic Attire (i.e. boys in thobes and topi and girls in hijab). All children will be expected to dress modestly and according to Islamic norms. Boys must cover their heads with Islamic head gear and girls with a suitable head covering and modest clothing according to age and maturity.

Additional Information

If you have any queries, or concerns, please do not hesitate to contact us. You can contact us by phone, e-mail or visiting us at our premises; the details of which are provided below:

Tel: **0116 310 1984** / Text : **07528 084 809**

Web: **datrust.org**

E-mail: **info@datrust.org**

Darul Arqam Educational Trust, 16 Thurmaston Lane, Leicester, LE5 0TE

